



**New Holland-Middletown Elementary District #88**  
**Middletown, Illinois**  
**BOARD OF EDUCATION MINUTES**  
**February 20, 2019**

The regular February 2019 meeting of the NH-M Board of Education was held February 20<sup>th</sup> at 7:00P.M. Board President Coers called the meeting to order with roll call:

Coers –Present  
Merriman – Present  
Janssen – Present  
Melton -Absent

M. Davison -Present  
Dobey –Absent  
K. Davison –Present  
Mr. Campbell –Present

Board of Education Emails: None.

Public Comments/Correspondence: Thank you card from A. Schmitz.

**2-20-19-03 APPROVE MINUTES, BILLS, AND FINANCIAL REPORTS**

Merriman made motion, seconded by J. Coers to approve the Minutes, Bills and Financial Reports given to us on this day. Roll call vote: Merriman, Janssen, M. Davison, K. Davison, Coers; aye. Motion carried.

**2-20-19-04 APPROVE REPORTS; IMPREST, ACTIVITY, ATTENDANCE, & MEAL REIMBURSEMENT**

Merriman made motion, seconded by M. Davison to approve the Imprest, Activity Attendance and Meal Reimbursement Reports given to us on this day. Roll call vote: M. Davison, K. Davison, Coers, Merriman, Janssen; aye. Motion carried.

**5. Discussion Items**

**(5a) Board Policies: (1<sup>st</sup> Reading):** M. Campbell introduced and reviewed and introduced the following policies.

- a. Student Attendance & Truancy: 2:210, 5:100, 7:70, 7:190
- b. Miscellaneous: 3:40, 4:15, 6:50, 6:220, 7:250, 7:250-AP2

**(5b) 2018/2019 Amended School Year Calendar (1<sup>st</sup> Reading):** Superintendent Campbell informed the Board of the status of the school year calendar including the use of emergency days, changing of the teacher institute day, and the procedures related to amending the calendar. See memorandum.

**(5c) 2019/2020 School Year Calendar (1<sup>st</sup> Reading):** Superintendent Campbell reviewed the proposed school year calendar. This was developed after a meeting with the other Logan County Superintendents. The calendar will be tabled until potential legislation is passed. See memorandum.

**(5d) Minibus Update:** Superintendent Campbell presented presented a document produced by ISBE titled “Vehicles Used by School Districts to Transport Students”. A review of the document was discussed with the Board. See document/table.

**(5e)ISBE Memorandum – Federal Child Nutrition Programs – Cash Disbursements Plan:** Superintendent Campbell reviewed a memorandum dated 2/5/19 from ISBE. The memorandum outlined the potential holding of meal reimbursement payments. Later communication was sent indicated this would not occur. See memorandum.

**(5f) FIOA Request – Illinois Retired Teachers Association:** Superintendent Campbell received and responded to a FIOA request from the Illinois Retired Teachers Association. The request was responded to via email. See request and email.



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(5g) Title/Grant Financial Summary: Superintendent Campbell provided a financial summary of the Title and Grant monies received and spent to date. The analysis included a summary compared to budget. See spreadsheet.

**6. Action Items: 2-20-19**

**(6a.) ADOPT BOARD POLICIES (2<sup>ND</sup> READING)**

- c. Teacher Licensure & Recruitment: 5:190, 5:220, 5:220-AP,
- d. Instruction & Curriculum – School Calendar & Day: 2:20-E, 5:230, 6:20, 6:60, 6:60-AP, 6:60-AP E1, 6:60-AP E2, 7:190, 7:190-E2, 7:200
- e. Student Health: 4:45, 4:130, 4:130-E, 5:100, 6:120-AP1-E1, 7:100, 7:260, 7:270, 7:270-AP1, 7:270-AP2, 7:270-E1, 7:270-E2, 7:285-AP, 7:290, 7:290-AP, 7:305, 7:305-AP

Merriman made motion, seconded by Janssen to Adopt Board Policies listed above given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**(6b) APPROVE/SET 18/19 8<sup>TH</sup> GRADE GRADUATION DATE – MAY 16, 2019**

Janssen made motion, seconded by Merriman to Approve/Set 18/19 8<sup>th</sup> Grade Graduation Date for 5/16/19 given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**(6c) DESIGNATE SUPERINTENDENT TO BEGIN THE FISCAL YEAR 19/20 BUDGET**

Merriman made motion, seconded by M. Davison, to Designate Superintendent to Begin the Fiscal Year 19/20 Budget given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**(6d) APPROVE REINSTATEMENT OF IMRF AND TRS REPRESENTATIVE FOR THE DISTRICT: A. SCHMITZ**

Merriman made motion, seconded by Janssen, to Approve Reinstatement of IMRF and TRS Representative for the District, A. Schmitz, given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**(6e) APPROVE REINSTATEMENT OF BANKING ACCESS FOR BOOKKEEPER: A. SCHMITZ**

Merriman made motion, seconded by Janssen, to Approve Reinstatement of Banking Access for Bookkeeper, A. Schmitz, given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**(6f) TABLE INDEFINITELY CONTRACT FOR FIBER OPTIC CABLE INSTALLATION/SERVICE**

K. Davison made motion, seconded by Merriman, to Table Indefinitely Contract for Fiber Optic Cable Installation/Service, given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**7. SUPERINTENDENT'S REPORT:**



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- a.) Special Recognition: A. Likins our Kindergarten teacher received a Kids Professional Development Scholarship to attend the Illinois ASCD Kindergarten Conference in Chicago.
- b.) Evaluation Update: All staff evaluations have been completed in accordance with PERA and a sequence of dismissal list has been submitted to the union.
- c.) ISBE Financial Scores: NH-M has received a financial rating score of 4.0, the highest possible score.
- d.) Windmill Meeting for the Community: M. Campbell and J. Coers attended the most recent community meeting for the Sugar Creek Wind Farm. The company indicated they plan to complete construction by April 2020.
- e.) Audit Date: P. Simpson has indicated that we can move the date up but we need to verify completion of the year-end close prior to scheduling.
- f.) Mustang Club Tentative Service Opportunities: See documentation as presented.
- g.) 2019 Property Tax Relief Grant: As expected NH-M did not receive the grant this year.
- h.) Payroll/Bookkeeper Transition: Amy is up and running and able to run reports and complete payroll. However, significant concerns have been found and will take time to clean-up. Banking access has been adjusted as needed.
- i.) ISU Education Career Fair: March 5<sup>th</sup> M. Campbell will be attending the ISU Education Career Fair.
- j.) Field trips: Day in Lincoln (2/15), Wellness Expo (2/15), Central Illinois Flying Aces (2/21)
- k.) Other: Current legislative items were reviewed including the minimum wage, minimum teacher salary, and calendar update.

**(08) ADJOURNMENT TO EXECUTIVE SESSION: 2/20/19**

Merriman made motion, seconded by Janssen, to Adjourn to Executive Session for Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the district, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, 5 ILCS 120/2 (c)(1) and Collective negotiating matters between the district and its employees or their representative, or deliberations concerning salary schedule for one or more classes of employees according to 5 ILC 120/2(c)(2) at 8:15PM given to us this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**(09) RECONVENE TO REGULAR SESSION AT 9:00PM**

M. Davison made motion, seconded by Merriman, to Reconvene to Regular Session at 9:00 p.m.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

**10. ACTIONS AS A RESULT OF EXECUTIVE SESSION: 2/20/19**

**(10a) DIRECT THE SUPERINTENDENT TO PREPARE A MEMORANDUM OF UNDERSTANDING TO TAKE AFFECT 19/20 SCHOOL YEAR**

Merriman made motion, seconded by Coers to Direct the Superintendent to Prepare a Memorandum of Understanding to Take Affect 19/20 School Year, as presented, given to us on this day.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.



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**(11) ADJOURNMENT OF THE FEBRUARY 2019 REGULAR MEETING**

Merriman made motion, seconded by Janssen to adjourn the February 2019 Board of Education Meeting at 9:02PM.

Roll call vote: K. Davison, Coers, Merriman, Janssen, M. Davison; aye. Motion carried.

Board President

Board Secretary

**Approved at the Regular March, 2019 BOE Meeting**