



**New Holland-Middletown Elementary District #88**  
**Middletown, Illinois**  
**BOARD OF EDUCATION MINUTES**  
**April 24, 2019**

The regular April 2019 meeting of the NH-M Board of Education was held April 24th at 7:00pm. Board President Coers called the meeting to order with roll call: 7:05 p.m.

Coers –Present	M. Davison -Absent
Merriman – Present	R. Dobey –Present
Janssen – Present	K. Davison –Present
Melton -Absent	Mr. Campbell –Present
	Mrs. Stapleton-Present

Board of Education Emails: N/A

Public Comments/Correspondence: 1) Letters of apology from students who broke into the school. 2) Letter from employee/bus driver seeking a possible raise.

**4-24-19-03 APPROVE MINUTES FROM BOTH THE SPECIAL AND REGULAR MARCH 2019 MEETINGS, BILLS, AND FINANCIAL REPORTS**

Merriman made motion, seconded by Janssen to approve the Minutes, Bills and Financial Reports given to us on this day.

- Roll Call Vote: K. Davison, Coers, Merriman, Janssen, Dobey; aye. Motion carried.

**4-24-19-04 APPROVE REPORTS; IMPREST, ACTIVITY, ATTENDANCE, & MEAL REIMBURSEMENT**

K. Davison made motion, seconded by Merriman to approve the Imprest, Activity Attendance and Meal Reimbursement Reports given to us on this day.

- Roll Call Vote: K. Davison, Coers, Merriman, Janssen, Dobey; aye. Motion carried.

**5. Discussion Items N/A**

**6. Action Items: 4-24-19**

**(6a.) Approve Canvass of Votes of April 4, 2019 Election:**

Superintendent Campbell presented the documentation from the canvass of the votes. Dobey made motion, seconded by K. Davison to Approve Canvass of votes of April 4, 2019 Election given to us this day.

- Roll Call Vote: K. Davison, Coers, Merriman, Janssen, Dobey; aye. Motion carried.

**7. Adjourn sine die:**

Dobey made motion, seconded by Mary Jo to Adjourn Regular Meeting.

Roll Call vote: K. Davison, Coers, Merriman, Janssen, Dobey; aye. Motion carried.



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**Reorganization of Board of Education**

**1) Oath of Office by New and Re-Elected Board Members:**

Oath of Office taken by Janssen and K. Davison

**2) Roll Call 4/24/2019:** President Coers called the meeting to order.

J. Coers-Present	M. Davison-Absent
K. Merriman-Present	R. Dobey-Present
M. Janssen-Present	K. Davison-Present
J. Melton-Absent	Mr. Campbell
	Mrs. Stapleton

**3) Election of Officers:** Superintendent Campbell asked for a nomination of President Pro Temp. J. Coers was nominated and seconded. Motion was made to elected J. Coers President Pro Temp. J. Coers then conducted the nomination and election process of officers. The following results: J. Coers, Board President, M. Janssen, Board Vice President, and K. Davison, Board Secretary.

**4) Public Comments: N/A**

**5) Discussion Items:**

**5a) Science Curriculum - Discovery Education:** Superintendent Campbell Mr. Campbell introduced the Science Curriculum-Discovery Education. He indicated that a grant was submitted to Monsanto to cover the expenses. (1st Reading)

**5b) Qtr#3-Financial, Academic, and Discipline Summary:** Superintendent Campbell discussed the different reports presented. Discipline low for 3rd Quarter. Discussion regarding working cash and the previous practice of abolishing working cash was discuss.

**5c. Strategic Planning Activity/Discussion:** Superintendent Campbell conducted a Strategic Planning activity with the Board. The first activity related to statements of beliefs. The second activity related to actions and activities covered over the next 5 years. These will be summarized into a working plan in future meetings.

**6) Action items: 4/24/2019**

**6a) Adopt Board Policies:** 2;20, 2;40,2;50, 2;60, 2:170,-Ap,2:250,EL,2:250-EL,2:250-E1,2:250 E2, 4;30,4;40-AP,4:60-E,4:100,4:110, 4;110-AP1,4:110-AP3. 4:110-E,4:160,4;170-AP2,E1,4;170 AP2, E2 4:170-AP2, E3,4:170-AP2,E4,4:170-AP6,4:170-AP6,E2,4;170-AP7,4:170-AP7,E14;170 AP7,E2, 4;190-AP2, E3, 4:190-AP2, E4, 4:190-AP2, ES, 4:190-AP2, E6, 5:10, 5:250, 5:330, 6:15 6:65, 6;185, 7:185, 7;190-AP3, 8:95(2nd Reading)

Merriman made motion, seconded by Janssen on the Adoption of Board Policies as presented given to us on this day.

- Roll Call Vote: K. Davison, Coers, Merriman, Janssen, Dobey, aye. Motion carried.



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b) Approve Continued Usage of Robbins Schwartz as District Attorney: Merriman made motion, seconded by Janssen to Approve the continued Usage of Robbins Schwartz as District Attorney given to us on this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

c) Approve Continued Usage of District Auditor Pamela Simpson, CPA: Merriman made motion, seconded by Coers to Approve Continued Usage of District Auditor Pamela Simpson, CPA given to us on this day..

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

d) Approve Membership Renewal in Illinois Association of School Boards for the 19/20 SY: Motion made by K. Davison, seconded by Merriman to Approve Membership Renewal in Illinois Association of School Boards for the 19/20 SY given to us on this day..

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

e) Approve the IESA Membership Renewal for the 19/20 SY:

Merriman made motion, seconded by Dobey to Approve the IESA Membership Renewal for 19/20 SY given to us on this day..

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

f) Approve Board of Education Meeting Dates 2019/2020: Merriman made motion, seconded by Janssen to Approve Board of Education Meeting Dates for 2019/2020 given to us on this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

g) Adopt the 2019/2020 School Year Calendar: Motion made by Merriman, seconded by Janssen to Adopt the 19/20 School Year Calendar, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

h) Approve School Treasurer Bonds (Travelers Casualty & Surety): Motion made by K. Davison, seconded by Janssen to Approve School Treasurer Bonds from Travelers Casualty & Surety, give to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

i) Approve the Job Description for Administrative Assistant (2nd Reading): Motion made by K. Davison, seconded by Coers to Approve the Job Description for Administrative Assistant, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

j) Approve the job description for Bookkeeper (2nd Reading): Motion made by Coers, seconded by K. Davison to Approve the job Description for Bookkeeper, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.



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k) Approve Superintendent Employment Contract/Approve: Contract Stipulation E.4. still in question as of the meeting. Group discussed the changes and motioned to approve given needed adjustment per J. Coers and M. Campbell. *Note: As of 4/29/2019 Stipulation has been removed from contract.* Motion made by Merriman, seconded by K. Davison to Approve the Superintendent Contract, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

l) Accept the Resignation of Music Teacher Elliott Godinez: Motion made by Merriman, seconded by K. Davison to Accept the Resignation of Music Teacher E. Godinez, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

m) Approve the Hiring of Full Time Teacher for 2019/2020 School Year: K. Lewison: Motion made by Merriman seconded by Coers to Approve the Hiring of Full time Teacher for the 19/20 SY, K. Lewison, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

n) Approve the Hiring of Full Time Teacher for 2019/2020 School Year: K. Renwick: Motion made by Merriman, seconded by Coers to Approve the Hiring of Full Time Teacher for the 19/20 SY K. Renwick, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

o) Approve FMLA Leave for Teacher A. Hill: Motion made by Merriman, seconded by Coers to Approve the FMLA Leave for Teacher A. Hill given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

p) Approve Long Term Sub for FMLA Leave during the 2019/2020 School Year: D. Fronckewicz: Motion made by Merriman, seconded by K. Davison to Approve the Long Term Sub for FMLA Leave during the 19/20 SY, D. Fronckewicz, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

**7) Superintendent's Report:**

Congratulations to student for receiving the LIFT-OFF Scholarship and to C. Stephens on the Silver Apple Award.

- a) Assessment Update-Science assessment done/PARC done
- b) Hiring Status-Open position in Music.
- c) Legislative Update-Consolidation Bill stopped/Teachers Shortage Bill signed off
- d) Grant Update-REAP 12,000-13,000 Tech(Monsanto)

**8) Adjourn to Executive Session:**



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8a) Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employer of the public body according to 5 ILCS 120/2 (C)1

Motion made by Merriman, seconded by Janssen to move into Executive Session, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

**9) Reconvene to Regular Session:**

Motion made by Merriman, seconded by K. Davison to Reconvene to Regular Session, given to us this day.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

**10) Action Items as a result of Executive Session Discussion as presented:**

10a) Approve the Transfer of R. Stapleton from 9-month Teaching Assistant/Librarian to 12-month Administrative Assistant/Bookkeeper. Motion to Approve Transfer of R. Stapleton made by Janssen, seconded by Coers, given to us this day.


- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

**11) Adjournment Meeting:**

Motion to adjourn made by Merriman, seconded by Janssen to Adjourn the Regular Meeting of the Board on April 24th at 9:23 pm.

- Roll Call Vote: K. Davison, Dobey, Coers, Merriman, Janssen; aye. Motion carried.

**Next Meeting of the NH-M Board of Education is May 15, 2019 at 7:00 pm in the library.**

  
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Board President

  
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Board Secretary

**Approved at the Regular May, 2019 BOE Meeting**