

New Holland-Middletown Elementary School District No. 88 75 1250<sup>th</sup> Street, Middletown, Illinois 62666 Phone 217-445-2656 Fax 217-445-2632 <a href="http://www.nhm88.com">http://www.nhm88.com</a> Marc Campbell - Superintendent

## **Late Start Schedule**

On Wednesday, October 16, 2019 the New Holland-Middletown ESD #88 Board of Education approved the implementation of a "Late Start Schedule" as an option in lieu of cancelling school during the 19/20 School Year. This option will be utilized when poor weather conditions exist early in the morning but it is anticipated that the conditional concern will no longer exist later in the morning. Good examples of times in which the opportunity will be utilized include; fog, early morning icy roads, and electricity outages.

The goal of this letter is to provide families with ample warning to make plans in the event of a "Late Start". The district encourages all families to have a plan in event a "Late Start" is called. This option will not be utilized prior to November 15<sup>th</sup>. Please establish a plan with your family. Students/families who choose not to attend school on a "Late Start" day will be considered "excused". Please call your child in absent to the office as normal.

When a Late Start is called, just like emergency closures and it will be very clear in the message to the community.

- A One Call will be sent notifying the community. If you are not receiving these calls please contact the office.
- The message will be posted to both our school Facebook page and our Twitter account.
  - o Facebook Page: New Holland-Middletown ESD 88
  - o Follow me on Twitter at: @NHM88 Supt
- The closing will be posted to the front page of the school website: www.nhm88.com
- The closing will be posted to ABC News Channel 20 for Springfield, Decatur, and Champaign: https://newschannel20.com/weather/closings

The Late Start Schedule will always follow this schedule and the morning communication indicating the school is implementing a late start will be clear.

- 9:00 am Buses will begin their routes.
- 9:45 am Doors will open for parent drop-offs and walkers.
- Students will report to their normal locations (K-4<sup>th</sup> in the Cafeteria and 5<sup>th</sup> -8<sup>th</sup> to the gym)
- Breakfast will be served as normal at that time.
- Students will then run a classroom schedule established by the staff. This will be an academic day. Learning will take place.
- Lunch will be served at the normal time.
- Dismissal will be at the normal time with standard pick-up procedures.
- Students will not be transported to alternative locations in the morning.

Lastly, our goal with school closing is to ensure the safety of our students and faculty and to communicate the decision as early as possible. Unfortunately, school closing can be an inconvenience for the community. We encourage you to work out a plan for different contingencies as soon as possible and to be ready for the upcoming winter.

Should you have any questions please contact the school.

Sincerely, Marc Campbell, Superintendent