



**New Holland-Middletown Elementary District #88**  
**Middletown, Illinois**  
**BOARD OF EDUCATION MINUTES**

**SEPTEMBER 23, 2015**

The regular September 2015 meeting of the NH-M Board of Education was held September 23, 2015 at 7:05P.M. Board President Coers called the meeting to order with roll call:

Coers – Present  
Merriman – Present  
Janssen – Present  
Ford - Present

Boward–Absent  
Dobey -Present  
Davison -Present  
Mr. Dugan -Present  
Mrs. Schmitz –Present

Board of Education Emails: Email from Theresa and Phil Brown to express “how happy they are with NH-M School and Superintendent/Faculty/Staff”. Their grandchildren are in a 2<sup>nd</sup>/5<sup>th</sup> grades, and they are very impressed with all of the improvements that have been done to the school in the past four years such as; walls for enclosed classrooms, gym floor, front doors etc...Mr. and Mr. Brown wanted to say thank you.

Public Comments/Correspondence: The BOE received a thank you card from the Dean Noon Family for the flowers sent for Mr. Noons funeral.

**09-23-15-01 APPROVE MINUTES, BILLS FINANCIAL REPORT AND DESTRUCTION OF MARCH 2013 CLOSED SESSION AUDIO RECORDINGS**

Merriman made motion, seconded by Coers to approve Minutes, Bills, Financial Report, and the Destruction of March 2013 Closed Session Audio Recording given to us on this day. Roll call vote; Ford, Dobey, Davison, Coers, Merriman, Janssen; aye. Motion carried.

\*Note: Davison asked to see a report for Grants received, not including the “FlowThru Grants”. Mr. Dugan stated he will set up a report that will be shared with the BOE when there has been new information on grants received, this may be quarterly or only when any update information is available.

**09-23-15-02 APPROVE REPORTS; IMPREST, ACTIVITY, ATTENDANCE, & BREAKFAST/LUNCH REPORTS**

Davison made motion, seconded by Dobey to approve the Imprest, Activity, Attendance and Breakfast/Lunch reports given to us on this day. Roll call vote; Dobey, Davison, Coers, Merriman, Janssen, Ford; aye. Motion carried.

**Discussion Items:**

- a. Board Policies: At this time, the BOE were represented with the following Board Policies, as Superintendent Mr. Dugan read through each one to inform members of changes: 2:160, 2:160-E, 2:260, 2:260-AP1, 4:50, 5:50, :170, 5:170-AP4, 5:270, 5:290, 7:10, 7:40, 7:190-AP5, 7:190-AP6, 7:220, 7:220-AP, 7:260, 7:310, 7:325, 7:325-E, 8:10, 8:80 (1<sup>st</sup> Reading).
- b. Semi-Annual Review of Closed Session Minutes: The BOE has chosen to keep the Closed Session Minutes closed.
- c. FOIA Request-IEA/NEA –Superintendent Mr. Todd Dugan sent the information requested re: Non-Certified Staff to the IEA/NEA.
- d. Boardmanship (OMA Reminder)-Superintendent Todd Dugan reminded the BOE Members of the Open Meetings Act, anything said in Closed Session, *MUST Remain in Closed Session* and cannot be shared, with the community or even with spouses. Mr. Dugan stated his job is to protect the District/BOE from any lawsuits and if BOE members start speaking openly to the public/spouses re: closed session happenings or personal opinions on staff/faculty/administration personnel, they are not only setting up the BOE/District for lawsuits, but for themselves, as individuals, to possibly be removed from the board and can be sued personally. He also spoke to the Board re: opening their BOE packets when they receive them on Saturdays, to contact him with any questions/discussions, not surprising with questions that could’ve been discussed before the scheduled meetings in order to allow Board meetings to focus on Action Items without excessive discussion. Each Board member received the book “Coming to Order” from the Illinois Association of School Boards and a folder including IASB Training for members, and other information such as: “Guide to Successful School Board Meetings”.



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**09-23-15-03 AMEND ACTION ITEM 6A OF AGENDA**

Merriman made motion, seconded by Davison to amend Action Item 6a from agenda (Approve Bank Depositories)-already presented and voted upon at the July 22<sup>nd</sup> meeting-to now include Action Item 6A: Approval of 8<sup>th</sup> grade class trip in May 2016 and fundraising options given to us on this day. Roll call vote: Davison, Coers, Merriman, Janssen, Ford, Dobey; aye. Motion carried.

**09-23-15-04 APPROVE 8<sup>TH</sup> GRADE CLASS TRIP MAY 2016 AND FUNDRAISING OPTIONS**

Merriman made motion, seconded by Davison to approve 8<sup>th</sup> grade class trip in May 2016 with Mr. Dugan clarifying the "eligibility" clause with Mrs. Wellbaum and fundraising options as presented given to us on this day. Roll call vote: Coers, Merriman, Janssen, Ford, Dobey, Davison; aye. Motion carried.

**09-23-15-05 APPROVE 2015/2016 BUDGET**

Merriman made motion, seconded by Coers to approve the 2015/2016 Budget given to us on this day. Roll call vote; Merriman, Janssen, Ford, Dobey, Davison, Coers; aye. Motion carried.

**09-23-15-06 EMPLOY CAITLIN LORE AS SPEECH COACH**

Merriman made motion, seconded by Janssen to approve the employment of Caitlin Lore as Speech Coach given to us on this day. Roll call vote: Janssen, Ford, Dobey, Davison, Coers, Merriman; aye. Motion carried.

**09-23-15-07 EMPLOY DARCY O'CONNOR AS TRACK COACH**

Janssen made motion, seconded by Dobey to Table the Employment of Darcy O'Connor as Track Coach until further research is completed regarding an equipment list of track items the school has in storage and a list of equipment/pricing that the school will have to purchase for this sport given to us on this day. Roll call vote: Ford, Dobey, Davison, Coers, Merriman, Janssen; aye. Motion carried.

**09-23-15-08 EMPLOY HANNAH DURCHHOLZ AS SCHOLASTIC BOWL COACH**

Davison made motion, seconded by Janssen to employ Hannah Durchholz as Scholastic Bowl Coach given to us on this day. Roll call vote: Dobey, Davison, Coers, Merriman, Janssen, Ford; aye. Motion carried.

**09-23-15-09 APPROVE K-3 READING & ENGLISH/LANGUAGE ARTS TEXTBOOK (INCLUDING 1 YEAR PILOT)**

Davison made motion, seconded by Janssen to approve the K-3 Reading and English/Language Arts Textbook (including 1 year pilot) given to us on this day. Roll call vote: Davison, Coers, Merriman, Janssen, Ford, Dobey; aye. Motion carried.

\*Note: Superintendent Dugan displayed the K-3 Textbooks on 2 tables and passed a couple books around for the Board Members to see.



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**SUPERINTENDENT'S REPORT:**

- a.) Salary and Compensation Report: Superintendent Dugan represented the report for the previous year's salary and compensation for certified employees to the Board of Education at a public meeting and then posted it to the district's website as required by the Illinois School Code.
- b.) Achievement: Superintendent Dugan shared an achievement report with the Board of Education in regards to Beta Club Eligibility. Since last year, the number of eligible students in grades 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> has increased from 9 to 17 students in this year's Beta Club.

\*Other Noted Items: The Board of Education would like to include the school's transportation van in next month's Agenda under Discussion Items-October 21, 2015 .

**09-23-15-10 ADJOURNMENT OF SEPTEMBER 2015 BOE MEETING**

Merriman made motion, seconded by Coers to adjourn this meeting at 8:07 P.M. Roll call vote: Janssen, Ford, Dobey, Davison, Coers, Merriman; aye. Motion carried.

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Board President

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Board Secretary

**Approved at the October 23, 2015 BOE Meeting**